


CABINET

DRAFT MINUTES of a MEETING held in KENNET ROOM - COUNTY HALL, TROWBRIDGE BA14 8JN on Tuesday, 16 June 2015.

Cllr Jane Scott OBE	Leader of the Council
Cllr John Thomson	Deputy Leader and Cabinet Member for Communities, Campuses, Area Boards and Broadband
Cllr Fleur de Rhé-Philippe	Cabinet Member for Economic Development, Skills and Strategic Transport
Cllr Keith Humphries	Cabinet Member for Health (including Public Health) and Adult Social Care
Cllr Laura Mayes	Cabinet Member for Children's Services
Cllr Jonathon Seed	Cabinet Member for Housing, Leisure, Libraries and Flooding
Cllr Toby Sturgis	Cabinet Member for Strategic Planning (strategic and development management), Property, Waste and Strategic Housing
Cllr Dick Tonge	Cabinet Member for Finance, Performance, Risk, Systems Thinking, Procurement and Welfare Reform
Cllr Philip Whitehead	Cabinet Member for Highways and Transport
Also in Attendance:	Cllr Jon Hubbard, Cllr Richard Gamble, Cllr Simon Killane, Cllr Glenis Ansell, Cllr Bob Jones MBE, Cllr Magnus Macdonald, Cllr Bill Moss, Cllr Sheila Parker, Cllr Horace Prickett, Cllr Bridget Wayman and Cllr Jerry Wickham

Key Decisions Matters defined as 'Key' Decisions and included in the Council's Forward Work Plan are shown as 

64 **Apologies**

Apologies were received from Councillor Stuart Wheeler.

65 **Minutes of the previous meetings**

The minutes of the meetings held on 11 May and 19 May 2015 were presented.

Resolved:

To approve as correct records and sign the minutes of the meetings held on 11 May and 19 May 2015.

66 **Minutes - Capital Assets Committee**

The minutes of the meeting held on 19 May 2015 were presented.

Resolved:

To note the minutes of the meeting of the Cabinet Capital Assets Committee held on the 19 May 2015.

67 Declarations of Interest

There were no declarations of interest.

68 Leader's announcements

The Leader made the following announcements:

(A) Magna Carta Celebrations

The Leader made reference to the national and local celebrations to commemorate the 800th anniversary of the signing of the Magna Carta. In particular, she was pleased to see thousands of people enjoy the celebrations in Salisbury where every Community Area of the County took part in the proceedings. She expressed her thanks to the officers and Councillors who had worked hard to make the event a success.

(B) Special Meeting of Cabinet

The Leader announced that a special meeting of Cabinet would be convened to meet at 9am on 9 July 2015 to consider the Chippenham Sites DPD and Draft Statement of Community Involvement. This meeting would be taking place at the Monkton Park Offices in Chippenham. The issues would then be considered by a meeting of Council on 14 July. Members would be invited to attend a briefing on 2 July.

69 Public participation and Questions from Councillors

The Leader drew the meeting's attention to the questions received from Marilyn Mackay and Iris Thompson. The questions and responses were included in an updated Agenda Supplement published prior to the meeting.

Councillor Philip Whitehead stated, in response to a supplementary question from Mrs Thompson, that Dyson had commissioned a highways consultant, who had not been involved in the design of the scheme, and that the Council had commissioned their own consultant to look at the issue.

The Leader asked that Mrs Thompson be sent a copy of the consultant's reports that were in the public domain. She also encouraged Mrs Thompson to keep in contact with Cllr Whitehead on the issue.

70 **Update on Q4 / year end outturns reported as part of the Citizens' Dashboard and refined strategic risk register**

Councillor Dick Tonge presented a report which provided an update on outturns against the measures and activities compiled and reported through the council's website in the [Citizens' Dashboard](#), as well as the refined strategic risk register.

The Leader commended the Lead Member and officers for their hard work, and made reference to the improvements highlighted in the report.

In the course of the presentation and the discussion, the issues discussed included: that there had been a reduction in claims for Job Seekers Allowance; that youth unemployment was lower; the impact of investment in economic development; and how local actions were identified in relation to nationally identified risks.

Councillor Glenis Ansell, in her capacity as Chair of the Financial Planning Task Group, stated that they had been kept informed of the developments in the performance management framework and that they would be considering this, including links to the business plan, in more detail at the future meetings.

Carolyn Godfrey (Corporate Director) stated, in response to a question from Councillor Jon Hubbard, that significant resources had been allocated to the task of tracking and engaging with children not in employment, education or training (NEETs) and that, with a focus on early intervention, the situation should improve.

The Leader stated, in response to a statement from Councillor Jon Hubbard, that she agreed that the Council should have ambitious targets and high expectations for looked after children when they leave care, and that the Council continued to offer opportunities to this group of young people. In addition, she agreed that the Cabinet should formally ask the Chair of the Corporate Parenting Board to report back to a future Cabinet meeting on how this ambition was being addressed.

Councillor Keith Humphries made reference to the improvements to the time taken to transfer someone from hospital, and the Leader commented that the team of officers had worked hard to address this issue, a fact recognised by the Council's clinical partners.

Resolved

- a) To note the updates and outturns against the measures and activities ascribed against the council's key outcomes;**
- b) To the note updates and outturns to the strategic risk register; and**

- c) To ask the Chair of the Corporate Parenting Board to report back to the Cabinet on how Care Leavers are supported.**

Reasons for Decision:

This framework compiles and monitors outturns in relation to the outcomes laid out in the Business Plan, distilled from individual services' delivery plans. In doing so, it captures the main focus of activities of the council against each outcome.

The strategic risk register captures and monitors significant risks facing the council: in relation to significant in-service risks facing individual areas, in managing its business across the authority generally and in assuring our preparedness should a national risk event occur.

71 Revenue Outturns 2014/2015

Councillor Dick Tonge presented a report which advised the Cabinet of the (unaudited) General Revenue Fund and Housing Revenue Account outturn positions for financial year 2014/2015. Attention was drawn to the underspend of £0.278 million and a small overspend of £0.056 million (GRF and HRA respectively); and that this was an improvement from the forecast position at period 9, and in line with the projections of the Section 151 Officer. In the case of the HRA this reflected additional works and would be funded from the reserves.

Resolved

- 1. To note the report showing an outturn for the General Revenue Fund and HRA, subject to external audit, of an underspend of £0.278 million and a small overspend of £0.056 million (GRF and HRA respectively).**
- 2. To note the appropriate transfers to General Revenue Fund and Earmarked reserves at set out in Sections 24-29 of this report, and use of the HRA reserves.**

Reason for Decision:

That Cabinet approve the final revenue outturns for 2014/2015.

72 Capital Monitoring Outturn 2014/2015

Councillor Dick Tonge presented the report which informed Cabinet of the final outturn position of the 2014/2015 Capital Programme, including highlighting budget changes, and focuses on major variations in budget.

Councillor Glenis Ansell, in her capacity as Chair of the Financial Planning Task Group, stated that they would be considering budget monitoring reports in more detail with a view to considering what issues should be taken forward on their workplan. She gave a summary of the work undertaken by the group and commended the actions taken place to reschedule some capital payments that had resulted in revenue savings.

The Leader thanked Councillor Ansell and the Task Group for their contribution to budget monitoring.

Resolved

- a) To note the budget movements undertaken to the capital programme (shown in Appendices A and B) and the final outturn position of the Capital Programme in appendix A 2014/2015;**
- b) To note the total reprogramming of £29.030 million 2014/2015 and 2015/2016;**
- c) That, in light of the level of capital reprogramming year on year, a review of the whole capital programme 2015/2016 be carried out to be completed by September 2015.**

Reason for Decision:

To inform Cabinet of the position of the 2014/2015 capital programme as at Outturn (31 March 2015), including highlighting any budget changes.

73 Annual Report on Treasury Management 2014-15

Councillor Dick Tonge presented the Annual Report on Treasury Management 2014-15. In doing so, he commended the hard work of the Finance Team in bringing all the information together and for addressing the issues outlined in the report.

Resolved

- a) To note the prudential Indicators, Treasury Indicators and other treasury management strategies set for 2014-15 against actual positions resulting from actions within the year as detailed in Appendix A; and**
- b) To note the investments during the year in the context of the Annual Investment Strategy as detailed in Appendix B.**

74 Urgent Items

There were no urgent items.

(Duration of meeting: 10.30 - 11.05 am)

These decisions were published on the 23 June 2015 and will come into force on 1 July 2015

The Officer who has produced these minutes is Yamina Rhouati, of Democratic Services, direct line 01225 713935 or e-mail william.oulton@wiltshire.gov.uk

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